



**INTERNATIONAL SHOOTING SPORT FEDERATION**  
**INTERNATIONALER SCHIESS-SPORTVERBAND e.V.**  
**FÉDÉRATION INTERNATIONALE DE TIR SPORTIF**  
**FEDERACION INTERNACIONAL DE TIRO DEPORTIVO**

ISSF, Bavariaring 21, D-80336 München, Germany

To all  
ISSF Member Federations!

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Munich, 4/10/2015 /DF

**Reference: ISSF Training Academy**  
**Nineteenth "C" Course for the ISSF Coaches License Class "C"**  
**In Kuortane Sports Institute, Finland 1<sup>st</sup> December – 8<sup>th</sup> December 2015**

Dear Mr. President,  
Dear Friends,

The ISSF is currently preparing to host the Nineteenth "C" Course for the ISSF Coaches License class "C" and herewith cordially invites all ISSF member federations to nominate their coaches to attend the

**Nineteenth "C" Course for the ISSF Coaches License "C"**

which will be held in Kuortane Sports Institute, Finland from 1<sup>st</sup> – 8<sup>th</sup> December 2015.

**Language**

The working language of all ISSF international coaches courses is English. Participants are expected to have a working knowledge of the English language including writing appropriate to the level of the course being attended. Poor knowledge of the English language and ability to write in English may jeopardize participants' chances of successfully completing the various courses and will inevitably compromise their ability to gain fully from participation.

## **Examination**

To pass the ISSF Coaches License "C" course, the following prerequisites are expected:

1. Each participant will be required to complete a homework assignment based on a task that will be issued upon their acceptance to the course. During the course a review of the homework will take place. Participants will be required to conduct presentations at different stages throughout the course and they must be prepared to conduct these presentations using their own laptop and presentation software.
2. Satisfactory comprehension of the contents of the course will be evaluated through a written examination and, if necessary, an oral examination. Passing all parts of the evaluation (homework, written test/oral test) is necessary in order to pass the ISSF Coaches License class "C" course.
3. Upon successfully passing the course the participant must apply to the ISSF for their ISSF Coaches License "C" and pay a fee of €50 (Euro) for the issue of their license and ID card and for the use of the "ISSF Class C Coach" logo. No licenses are issued at the end of the course but a certificate of participation is issued.

## **Travel**

The closest airport to Kuortane is Vaasa (VAA). There are several flights per day offered from Helsinki, Finland and from Stockholm, Sweden to Vaasa. Transportation will be provided from Vaasa Airport to Kuortane (about 2 hours driving from Kuortane). It is also possible to take the train from Helsinki (Tikkurila) to Seinäjoki (about 2 hours 40 minutes) from where transportation will also be arranged to Kuortane. The train station close the Helsinki airport is Tikkurila.

## **Arrival & departure**

Arrival should be planned for 1<sup>st</sup> December and departure for 8<sup>th</sup> December, 2015. On these official arrival and departure days, transportation will be organized from/to Seinäjoki Train Station and Vaasa Airport to/from the Kuortane Sports Institute. Please note: Local transportation required on days other than the official arrival and departure days, will have to be arranged and paid for by the participants themselves.

## **Costs**

The total cost of this course is €1,250 (Euro) per person which will cover the accommodation (mainly two persons in one double room. Single room accommodation can be requested. The extra charge for a single room will need to be paid by the participants themselves and directly to the hotel), full board, all course books and local transportation between the official airports and the hotel on the official arrival and departure dates.

A separate fee of €50 (Euro) is charged for issuing the coaching license should the participant be successful in completing the course.

Please note that applicants not meeting the official payment deadline (**Tuesday, 15<sup>th</sup> July 2015**) cannot be considered for the course.

## **Registration**

We kindly ask all our member federations to register their participants via the online entry system as soon as possible, but not later than:

**Monday, 1<sup>st</sup> June 2015**

The online entry system can be accessed under <http://academy.issf-sports.info>. All ISSF Member Federations can access this entry system by using the standard ISSF login details, which are also used for entering shooters during competitions. For more information please see the enclosed **guidelines**.

## **Acceptance**

A letter of acceptance including the topics of the participants homework will be sent to those member federations whose registrations have been accepted.

The ISSF will select a maximum of 10 participants per discipline (rifle, pistol, shotgun) for this course and a maximum of two (2) participants per federation will be allowed initially. A waiting list will then apply.

## **Costs**

The seminar fee is €1,250. Member Federations will receive an invoice together with the letter of acceptance. The seminar fee must be settled before

**Tuesday, 15<sup>th</sup> September 2015**

## **Cancellation**

Cancellations after the registration deadline will have to be charged with 30% (€375) of the registration fee. In addition, all other cancellation fees (hotel, transportation) have to be covered separately.

More information on the ISSF Training Academy and the coaching courses can be found online under [www.issf-sports.org/academy](http://www.issf-sports.org/academy). Questions can be send to [issfacademy@issf-sports.org](mailto:issfacademy@issf-sports.org).

With kind regards,  
Sincerely yours,



Olegario Vázquez Raña  
ISSF President



Franz Schreiber  
ISSF Secretary General

## Enclosed:

Guidelines to ISSF Training Academy Online Entry System  
Draft schedule of the course